



## 5.05 RESIDENTS OF THE FDC HOME

### Purpose Statement

Windermere is committed to protecting the health, safety and wellbeing of all children in care. Ensuring that educators family members meet service engagement and registration requirements is critical to upholding this commitment and ensuring the best possible education and care for children and families.

### Scope

This policy applies to all salaried full time and part time staff (including casual), educators; families; contractors, volunteers and students.

### Definitions

*Resident:* a person who resides in the Family Day Care home ongoing and/or is a family member of the educator.

### Policy Statement

ALL REASONABLE STEPS WILL BE TAKEN TO ENSURE THAT CHILDREN ARE KEPT SAFE AND HAVE OPPORTUNITIES TO POSITIVELY ENGAGE WITH ALL PEOPLE RESIDING IN THE FDC HOME.

### Procedures

Windermere believes that relationships between family day care children and all people residing within the home should be positive, respectful and treated as an opportunity for further learning. Residents at the family day cares home play an important role in a child's education and care experience.

### Screening Requirements

1. Residents/family members residing in the family day care home who are 18 years of age or above must have a:
  - a. current working with children check
  - b. current criminal history record check
2. Orientating educators must discuss with residents/family members the implications of working in Family Day Care. This should include:
  - a. The required work hours
  - b. Limitation of space
  - c. Personal responsibilities and appropriate behaviour
  - d. Privacy for families and children
  - e. Impact on the use of equipment such as TV, computers and personal toys
  - f. Impact of restrictions on areas of the home such as bathrooms, kitchens, toilets and bedrooms.



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3. The residents at the home of a prospective educator will be assessed prior to a contract being offered. Considerations include:
  - a. The outcome of safety screening
  - b. The disposition of residents to having a business operating in their home.
  - c. If the service believes that the people residing in the home are appropriately equipped to have children in their home and their ability to facilitate a safe, educational, supportive learning environment for the children attending.

#### **General Requirements**

1. It is the educator's responsibility that the children are safe and treated appropriately whilst in care.
2. Children must never be left with unsupervised with a resident/family member at any time.
3. All Windermere procedures regarding to behaviour guidance, interactions and communication must be adhered to during all family day care hours by all residents/family members and must be applied to all children including those belonging to the educator.
4. Educators must develop strategies with residents/family members to manage and maintain professional and appropriate boundaries between the demands of the family day care business and home/family demands.
5. If an incident occurs that threatens the safety and wellbeing of a child the *serious incident reporting procedure* must be followed. This could include any examples outlined in the *Childsafe procedure*.

#### **Relevant Standards/Legislation**

- National Quality Framework for Early Childhood Education and Care Services including:
  - Education and Care Services National Law 2011
  - Education and Care Services National Regulations 2011

#### **Related Policies & Links**

- Safety Check
- Engagement Assessment and Approval of FDC Educators, Residents and Visitors.
- Childsafe
- Serious Incident Reporting